

MUB MEETING MINUTES

April 28th, 2020

Attendees included: Ken Sabers, MUB President; Shawn Mechling, MUB member (by phone); Ron Waterland, MUB member (by phone); Greg Barnier, City Attorney; Rick Bush, Public Works Director; Daniel Ainslie, City Manager; Fay Bueno; Finance Officer.

1. Meeting called to order by Ken Sabers at 7:31am.
2. a.) Mechling made a motion to approve the April agenda, second by Waterland. All approved.
b.) Waterland made a motion to approve the March minutes, second by Mechling. All approved.
3. Waterland made a motion to approve the claims, second by Mechling. All approved.
4. City Finance Office Report- Bueno presented 1st quarter financials. Finance is in middle of audit. Financials good in comparison to 2019. Bueno distributed letter sent out to 50 residents regarding no late fee or shut off and arrangements to pay bill.
5. Customer Concerns- Bush said Jim Allison called him and was pleased with how his previous concerns were handled.
6. Water Superintendent Report- Brad Deutsch, water operator, put in his resignation stated by Bush. Department is actively recruiting for water operator and water superintendent. Bush predicts water operator position to be filled by next meeting, as superintendent position is slower due to qualifications required. Bush discussed new meter reader, David Gilbert, is doing an excellent job and being very productive.
7. Public Works Director Report- Bush discussed two different SCADA systems available. One operating on water system alone and the other offered communication between water and new wastewater system. He stated long term interactive platforms would make everything easier. Board unanimously agreed on interactive program. Ken asked when new wastewater plant will be up and running. Bush stated dirt work happening now and predicted date in 2021. Contractors will work on site for a year for training and making sure system is working appropriately. With City Hall closed Fridays, Bush talked about changing operator schedules as they are no longer needed to work late on Fridays and having less call backs.
8. Public Hearings – none
9. Old Business – Barnier handed out article II- water rates, section 2.01 2nd reading approved with following changes being made and being sent to MUB board Change to last paragraph, line 2, outside city limits rates as 1.5 times to 2 times and, line 5, from 150% to 200%. As well as, “Availability fee will be charges” to “An availability fee will be charged”. Approved by Waterland, second by Mechling
10. New Business – none
11. Other matters that may come before the MUB Board – none
12. Executive Session- none

Mechling motioned to adjourn the meeting at 8:33 am, Waterland seconded and all approved.
The next meeting will be held on May 26th at 7:30 am in the conference room at the Public Works Campus.

Ken Sabers, President

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